



University of Madras

API Score Sheet based on PBAS for CAS Promotion (Form 1)

(Applicable for those who qualify for promotion on or before July 11, 2016)

Name of the Faculty Member	
Designation and Department	
Date of Appointment /Promotion to Present Position	
CAS Promotion Stage	
Period of service for current stage	From (Date): _____ To (Date) _____

1. Eligibility Requirements:

i. Number of Courses Completed in the current stage (enclose proof):

Orientation:

Refresher:

ii. Number of Research Papers Published in UGC listed Journals:

2. Minimum Score Required under API Scoring System for Screening cum Evaluation / Selection Committee Assessment

Promotion Stage	No. of years	Category I	Category II	Category I+II *	Category III
Stage 1 to 2 (Assistant Professor)	4	75/year	15/year	100/year	40/ Assessment period
Stage 2 to 3 (Assistant Professor)	5	75/year	15/year	100/year	100/ Assessment period
Stage 3 to 4 (Asst. to Associate Professor.)	3	75/year	15/year	100/year	90 / Assessment period
Stage 4 to 5 (Associate to Professor)	3	75/year	15/year	100/year	120/ Assessment period

* Teachers may score 10 points from either category I or II to achieve the minimum score required under category I+II

Declaration:

I, hereby, declare that all the statements / particulars made / furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my promotion is liable to be cancelled.

Date:

Signature of the Faculty Members

Note: Please sign in the bottom of every page.

**CATEGORY I: COCURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT
RELATED ACTIVITIES**

Category I.1- Class Room Teaching

Sl No (Academic Year	Semester	# of Classes Per week allotted (Enclose Time – Table)	# of weeks in the semester	Total # of classes allotted in the semester	# of Classes conducted in the semester	% of Class conducted . If < 80% marks=0.	API SCORE CLAIMED=[(# of classes conducted/# classes allotted)*50]
1		ODD Sem						
2		EVEN Sem						
3		Odd Sem						
4		EVEN Sem						
5		ODD Sem						
6		EVEN Sem						
7		ODD Sem						
8		EVEN Sem						
9		ODD Sem						
10		EVEN Sem						

Note: Proof for the API score claimed can be semester- wise time table or Certificate from the HOD

Category I.2: Lectures or other duties in excess of UGC Norms

Sl No (1)	Academic Year (2)	Semester (3)	Marks for Excess hours of UJGC norms (Proof [2.5 per hour] (4)	Marks for PG Dissertation [1.0 per candidate] (5)	Marks for M.Phil Disseration [1.5 for one mark per thesis] (6)	Marks for Ph.D guidance [3.0 per candidate] (7)	API SCORE CLAIMED. [Max Marks =10/ year] (8)
1		ODD Sem					
2		EVEN Sem					
3		Odd Sem					
4		EVEN Sem					
5		ODD Sem					
6		EVEN Sem					
7		ODD Sem					
8		EVEN Sem					
9		ODD Sem					
10		EVEN Sem					
Total Score							
AVERAGE SCORE (Total Score/No of Years)							

Category I.3: Preparation and Imparting knowledge/instruction as per curriculum; providing addition resources to students

Sl No (1)	Academic Year (2)	Semester (3)	(Marks for instruction manual /ICT [5 marks] (4)	Marks for Lecture Notes /Remedial courses/ bridge course [5 marks] (5)	Marks for Learning Materials/imp arting soft skills/ popularisation programme [5 marks] (6)	API SCORE CLAIMED. [Max Marks =20/year] (7)
1		ODD Sem				
2		EVEN Sem				
3		Odd Sem				
4		EVEN Sem				
5		ODD Sem				
6		EVEN Sem				
7		ODD Sem				
8		EVEN Sem				
9		ODD Sem				
10		EVEN Sem				
Total Score						

Category I.4: Use of Participatory and Innovative Teaching-Learning Methodology

Sl No (1)	Academic Year (2)	Semester (3)	Marks for Updating of subject content [5 marks] (4)	Marks for Course Improvement [5 marks] (5)	API SCORE CLAIMED. , marks=0. Max Marks =20/year] (6)
1		ODD Sem			
2		EVEN Sem			
3		Odd Sem			
4		EVEN Sem			
5		ODD Sem			
6		EVEN Sem			
7		ODD Sem			
8		EVEN Sem			
9		ODD Sem			
10		EVEN Sem			
Total Score					

Category I.5: Examination Related Work

Sl No (1)	Academic Year (2)	Semester (3)	End Semester Examination work: Invigilation=10; Evaluation=5; Question Setting=5; 100% compliance=20 [Max Marks 20/year] (4)	Internal/ continuo s assessme nt related work; 100% complianc e= 10 [Max marks 10/year] (5)	Examinatio n work coordinatio n. Flying squad etc. 100% compliance =10 marks [Max Marks 10/year] (6)	Evaluation of M.Phil./Ph.D thesis [1 mark per activity] [Max 10 marks/year]	APISCORE CLAIMED. [Max Marks =20/year] (7)
1		ODD Sem					
2		EVEN Sem					
3		Odd Sem					
4		EVEN Sem					
5		ODD Sem					
6		EVEN Sem					
7		ODD Sem					
8		EVEN Sem					
9		ODD Sem					
10		EVEN Sem					
Total Score							

Category I: Summary API Score Statement

Sl. No	Category	Average API Score
1	I.1	
2	I.2	
3	I.3	
4	I.4	
5	I.5	
Total Score		

CATEGORY II: CO-CURRICULAR EXTENSTION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

Category II.1. STUDENT RELATED CO-CURRICULAR ACTIVITIES

Sl No (1)	Academic Year (2)	Assessment Methodology	Number of Activity					Number of Activity	Total Score Reported
			NCC	NSS	Counseling	Sports	Cultural		
1		2.5 points per activity/year [Max Score=20 Marks per year]							
2									
3									
4									
5									
6									
7									
8									
9									
10									
								Total Score	
								Average Score per year	

Category II.1. PARTICIPATION IN ACADEMIC AND ACADEMIC COMMITTEES AND RESPONSIBILITIES

Sl No	Academic Year (2)	Assessment Methodology	Total Number of Activity	Score Reporte
1		1 point per activity/year [Max Score=15Marks per year]		
2				
3				
4				
5				
6				
7				
8				
9				
10				
Total Score				
Average Score per year				

Category II.3. PROFESSIONAL DEVELOPMENT ACTIVITIES

Sl. No. (1)	Parameters (2)	Methodology of Assessment (3)	Year-wise Score (4)				
		Points/Activity					
ii.3.i	Seminar/Conf./Training Program						
	a. International	2					
	b. National	1					
ii.3.ii	Talks / Lectures	2					
ii.3.iii	Membership in Association						
	a. International	2					
	b. National	1					
ii.3.iv	General/Popular Articles	2					
ii.3.v	Jl. refereeing/peer reviewing/ editorial board	2					
ii.3.vi	Jury/ Chairman of Tech Session	1					
ii.3.vi	Membership in National Committees/ selection committee/ Advisory Committee etc.	2					
	YEAR WISE TOTAL [MAX SCORE PER YEAR=15]						
	AVERAGE TOTAL PER YEAR Reported						

Category II: Summary API Score Statement

Sl. No	Category	Average API Score
1	II.1	
2	II.2	
3	II.3	
Total Score		

III-A: RESEARCH PAPERS PUBLISHED IN REFEREED JOURNALS

Category III-A	Impact Factor from Scopus or Web of Science	Single Author (100%)		First or Corresponding Author/Supervisor/ Mentor (60%)		Rest of Authors (40%)		Total Points Col. (3 *4) + (5*6)+ (7*8)
		Points per paper	Number of Papers	Points per paper	Number of Papers	Points per paper	Number of Papers	
1	2	3	4	5	6	7	8	9
i	5-10	25		15		10		
ii.	2-5	15		9		6		
iii	1-2	10		6		4		
iv	Indexed Journals	5		3		2		
v	Non-referred & Reputed Journals with ISSN & ISBN/ Conf. full paper	10		6		4		
Total Score								

Note: Evidence for impact factor listed in Scopus or Web of Science and Journal in the UGC list (copy of the relevant page) must be enclosed.

III-B RESEARCH PUBLICATIONS (BOOKS/MONOGRAPHS)

Category III-B		Single Author (100%)		First or Corresponding Author/Supervisor/ Mentor (60%)		Rest of Authors (40%)		Total Points Col. (3 *4) + (5*6)+ (7*8)
		Points per paper	Number of Papers	Points per paper	Number of Papers	Points per paper	Number of Papers	
1	2	3	4	5	6	7	8	9
i	Text/Reference Books by Int. Publisher with peer reviewed	50		30		20		
ii	Subject books- National publisher / State with ISBN/ISSN	25		15		10		
iii	Subject books- Others with ISBN/ISSN	15		9		6		
iv	Chapters in edited books by International Publisher with ISBN/ ISSN	10		6		4		
	Chapters in edited books by National publisher with ISBN /ISSN	5		3		2		
	Chapters in edited books by Local publishers with ISBN /ISSN	3		1.8		1.2		
Total Score								

Note: III-B-i: Text/Reference Books, published by International Publishers, with an established peer review system

III-B-ii: Subject Books, published by National level publishers / State and Central Govt. Publications with ISBN/ISSN number

III-B-iii: Subject Books, published by other local publishers, with ISBN/ISSN number

III-B-iv: Chapters in Books contributed to edited knowledge based volumes published by National and International level publishers

III-B-iv: Chapters in Books contributed to edited knowledge based volumes published by Indian / National level publishers and with numbers of national and international directories

III-B-iv: Chapters in Books contributed to edited knowledge based volumes published by other local publishers with ISBN/ISSN

III (C): RESEARCH PROJECTS (Projects sponsored by Government or International Agencies)

		Faculty of Sciences / Engineering / Agriculture / Medical / Veterinary Sciences	Faculties of Languages / Humanities / Arts / Social Sciences / Library / Physical education / Management	Maximum score	Number of Projects completed	Score
III (C) (i)	Sponsored Projects	(a) Major Projects with grants above Rs. 30 lakhs	Major Projects with grants above Rs. 5 lakhs	20 per Project		
		(b) Major Projects with grants above Rs. 5 lakhs up to Rs. 30 lakhs	Major Projects with grants above Rs. 3 lakhs up to Rs. 5 lakhs	15 per Project		
		(c) Minor Projects with grants above Rs. 50,000 up to Rs. 5 lakhs	Minor Projects with grants above Rs.25,000 up to Rs. 3 lakhs	10 per Project		
III (C) (ii)	Consultancy Projects	Amount mobilized with a minimum of Rs.10 lakhs	Amount mobilized with a minimum of Rs. 2 lakhs	10 for every Rs.10 lakhs and Rs.2 lakhs, respectively		
III.(C) (iii)	Completed Projects Quality Evaluation	Completed project Report (Acceptance from funding agency)	Completed project Report (Acceptance from funding agency)	20/each major project & 10/each minor project		
III (C) (iv)	Projects Outcome / Outputs	Patent / Technology transfer / Product / Process	Major Policy document of Govt Bodies at Central / State Level	30 for each national level output or patent & 50 / each for International level output or patent		
Total Score						

III (D): RESEARCH GUIDANCE

	Level	Status	points	No. of Candidates	Score
III(D)(i)	M.Phil.	Degree awarded	3 per candidate		
III(D) (ii)	Ph.D.	Degree awarded	10 per candidate		
	Ph.D	Thesis submitted	7 per candidate		
Total Score					

III.E. TRAINING COURSES AND CONFERENCE/SEMINAR / WORKSHOP PAPERS

		Description	Points	Number	Score
III(E) (i)	Courses & Training (Max 30 points)	(a) Not less than two weeks duration	20/each		
		(b) one week duration	10/each		
III(E) (ii)	Papers in Conferences/Seminars / workshops etc.,	Participation and Presentation of research papers (oral / poster) in			
		a. International conference	10 /each		
		b. National	7.5/ each		
		c. Regional /State level	5/each		
		d. Local-University/College level	3 each		
III(E) (ii)	Invited lectures or presentations for conference /symposia	International	10/each		
		National level	5 /each		
Total Score					

Note: III (E) (i) Refresher courses, Methodology workshops, Training. Teaching-Learning Evaluation Technology Programs, Soft Skills development Programs, Faculty Development Programs

Summary Table: API Score for Category III

Category III	Score Reported by Applicant
Part A	
Part B	
Part C	
Part D	
Part E	
Total Score	